

# **Family Activities Intern**

## **Central, College Station, TX**

Reports to: Family Activities Minister and Family Activities Associates

### **Principle Function**

Assist the Family Activities Ministry in creating, planning, and implementation of all phases of Central Sports and Family Activity Events

### **Responsibilities**

- Assist in coordinating the logistics for sports leagues including promotion, registration, evaluations, draft, ordering of uniforms, end of year gifts, concessions, etc
- Officiating and score keeping during games
- Be available weeknights to monitor practices
- Attend all evaluations, coach trainings, meet the team, and all Saturday game days
- Build and cultivate relationships with volunteer, leadership, and coaches
- Assist in coordinating the logistics for all church-wide Family Activity events including Dad & Daughter Dance, Dodgeball Tournament, Pool Party, Fall Festival, etc.
- Promote and maintain good public relations and customer service skills
- Be involved in the life of the church, Worship service, and Life Groups
- Perform any and all other tasks assigned by the Family Activities Minister and Family Activities Associates

### **Qualifications**

- Willingness to serve the body of Christ in recreation type ministry
- Able to work some nights and most weekends
- Passion to see lives changed through sports and recreation
- Self-starter
- Teachable and able to lead
- Good communication skills
- Able to handle multiple assignment and meet deadlines
- Must have a knowledge of sports and how they are played

This document is not designed to be an exhaustive list of duties but more of a general topical guideline of the position.